

AGREEMENT

Between

Southwest Missouri State University

And

Qingdao University, P.R.C.

In order to carry out academic exchanges between Qingdao University, hereinafter termed QU, and Southwest Missouri State University, hereinafter termed SMSU, both parties in the spirit of friendly cooperation and mutual benefit express their intention to continue their sister university affiliation with the following principles:

I. STUDENT EXCHANGE

A. Principles concerned with the students sent to QU, hereinafter termed SMSU students:

BY SMSU

1. SMSU will nominate no more than four students per semester to be sent to QU to study Chinese culture, the Chinese language, history, and art, for fifteen weeks. The Chinese culture course should consist of at least three hours weekly of class activities. SMSU students will be in class twenty hours: per week (all classes included).
2. SMSU will collect appropriate fees from its students to use in paying fees for QU students at SMSU.

BY QU

1. QU will bear the living expenses--tuition, and residence and meal stipend equivalent to the cost of three. meals per day, seven days per week, including holidays, in the International House Cafeteria for the SMSU students during their stay in QU. The meal stipend will be in addition to the stipend given to SMSU students for teaching English.
2. QU will provide the SMSU students with double rooms, plus toilet and shower, table lamps, bedclothes and other utilities.
3. QU will make available for the SMSU students at their own cost to make tours around the province and region.
4. QU will arrange for the SMSU students to attend classes. QU shall provide SMSU with a complete record of all academic work for which SMSU students were registered while studying at QU, including an assessment of each student's performance. This academic record shall, as far as possible, follow the normal format and grading system of SMSU.

5. Illnesses will be the responsibility of the SMSU student and to this end they must purchase appropriate medical insurance prior to departure from the United States.
6. QU might be able to provide the opportunity of teaching English for the SMSU students.

B. Principles concerned with the students sent to SMSU-hereinafter termed QU students:

BY QU

1. For each two students being sent by SMSU per semester QU will nominate one student or faculty member per year. The student will take courses for which he or she is qualified in pursuit of the degree at QU. A faculty member may come as if an exchange student and will take refresher courses or advanced undergraduate courses for which she or he is qualified. These persons will come to SMSU for one academic year. QU undergraduate students wishing academic credit must have English proficiency--TOEFL 550 (paper test or equivalent, or test by SMSU visiting professor at QU). A faculty member in this category must also have proficiency in English sufficient to qualify for registration in regular University courses. For purposes of visa and immigration regulations all QU persons must be enrolled in courses at SMSU.
2. QU will collect part of appropriate fees from its students going to SMSU to pay for SMSU students coming to QU.

BY SMSU

1. SMSU will bear financial responsibilities for the QU students during their stay at SMSU for residence and tuition. Residence apartments will be provided for two or three persons per one-bedroom . Students might be in five-person, two-bedroom apartments. An alternative arrangement might be available in which the QU student would be in a two-person bedroom with private shower and toilet, but no cooking facilities. This arrangement would require the QU student to receive meals in the residence hall instead of receiving a meal stipend. The normal course load for exchange students is twelve undergraduate semester hours.
2. SMSU will provide opportunities for the QU students to make periodic tours around the state and region at their own expense.
3. SMSU will arrange for the QU students to attend classes. SMSU shall provide QU with a complete record of all academic work for which the QU students were registered while studying at SMSU, including an assessment of each student's performance.

4. SMSU might help the QU students to find on-campus jobs.
5. Illnesses will be the responsibility of the QU students. They must purchase a health insurance policy offered through SMSU.

C. The exchange of students between QU and SMSU will be coordinated by the Dean of International Programs at QU and the Dean of the University College at SMSU.

II. FACULTY EXCHANGE

1. QU will send one faculty member each academic year to teach twelve hours per week of elementary and intermediate Mandarin Chinese and Chinese culture in the SMSU Department of Modern and Classical Languages. This person must be able to teach in English. SMSU will pay this person the equivalent of a Lecturer's salary for the nine months to include health and life insurance and one course's tuition free for each semester.
2. SMSU will send one professor each academic year to teach twelve hours per week of English and/or courses in the professor's discipline. QU will pay this person the equivalent of the Foreign Expert's position monthly salary to include basic medical care and an apartment. The professor must be advised to purchase his/her own medical insurance in the United States to cover, major medical problems.
3. The exchange of faculty between QU and SMSU will be coordinated by the Dean of International Programs at QU and the Dean of the University College at SMSU.

III. COOPERATION IN TEACHING AND RESEARCH

QU and SMSU intend to cooperate in various projects. This cooperation can include faculty and student exchanges for short term or long term periods and faculty interaction on the internet. It can also include the exchange of administration and staff. Possibilities include collaborative research, the development of internet courses, collaborative courses or degree programs, participation in internet degree programs and in student practica-tourism, hotel management, clothing design, and business internships, etc. Details of individual projects will be worked out in the future between the two institutions through the Presidents of the two universities to be submitted for approval to governing authorities.

IV. OTHER CONSIDERATIONS

1. If either university believes the stated purposes of this Letter of Agreement are not being fulfilled the other university shall be notified of the areas of concern in writing. Both universities shall attempt to resolve those concerns through common efforts. If no solution can be achieved, either university may cancel the agreed to programs by providing written notification at least one (1) semester in advance.
2. This agreement is to be effective through September 2009 subject to extension thereafter by approval of governing authorities.

Approved as evidenced by the signatures of the parties' authorized representatives below:

John H. Keiser, President
Southwest Missouri State University
Date: 11/21/04

Linhua Xia, President
Qingdao University
Date: 12/01/04