

Transfer Release Form (Transfer to a Different School)

If you wish to stop studying at Missouri State University and transfer to a different school in the United States, you must notify International Services of the following using the form provided below:

1. Name of school you will attend
2. Date you wish to transfer

Please Note: After your transfer to another institution is complete, you will no longer be a Missouri State international student and therefore cannot:

- Take full-time classes at Missouri State University
- Work on-campus at Missouri State University

Your new school will be allowed to print your new SEVIS I-20 form on the date you asked to be released from Missouri State University. You **MUST** submit the new I-20 form to the international student services office at your new school within 15 days of beginning attendance at the new school. Your new school will be responsible for reporting your status to the U.S. Citizenship and Immigration Service.

*Note: If you decide to stay at Missouri State after submitting this form, you **MUST** contact the International Services office **BEFORE** your release date to cancel the transfer.*

Student Completes This Section:

First Name: _____ **Last Name:** _____

Student ID: _____ **Phone Number:** _____

E-mail: _____

Full Name of school you will attend: _____

Location of school you will attend: _____

Date you wish to transfer to new school (transfer release date): ____/____/____

*for currently enrolled students: the transfer release date has to be after the last day of current semester

*for students on OPT: after the transfer release date your OPT will be cancelled.

I understand that Missouri State University will electronically transfer my SEVIS record to my new school on the date listed above. I also understand that as of that date I will no longer be a Missouri State student and thus cannot attend classes full-time nor work on campus at Missouri State University.

Signature of Student

____/____/____
Date