

# Final Preparation Checklist



**Before you depart, MAKE SURE you take care of responsibilities listed on this checklist.**

If you have any questions, please contact the Office of Education Abroad at (417) 836-6368 or email [EducationAbroad@MissouriState.edu](mailto:EducationAbroad@MissouriState.edu)

- I Submitted all sections of my online Education Abroad application, as well as any applications/supporting documents from program providers/host institutions
- I logged into my Education Abroad application and confirmed that my status is at "Ready for Departure"
- I attended the Pre-Departure Orientation with Education Abroad.
- I received my passport and visa insert/stamp (if needed) back from the embassy or consulate.
- I registered myself with the U.S. Department of State at <https://step.state.gov>
- I purchased and received confirmation of my airline ticket(s).
- I completed [Transfer Credit Preapprovals](#) for the courses I plan to take abroad
- I reviewed my GeoBlue insurance information and downloaded the GeoBlue app to my phone. (You will receive log in information for GeoBlue after your orientation)
- I provided a trusted friend or family member with my Important Numbers and Contact Information worksheet, arrival itinerary, copy of my passport, and copy of my visa, as well as any other information I think relevant.
- I have spoken to the [Financial Aid Office](#) and understand arrangements that I must make prior to departure, as well as how to pay my fees while abroad.
- I registered in the SAP placeholder class. (You will receive an email with the course code after orientation)
- I have contacted my phone provider and unlocked my phone for an international SIM card or found alternative phone plan options abroad.
- I met with my family doctor or a healthcare provider at Magers regarding prescription medications, inoculations, and any other issues of concern.
- I notified my landlord or ResLife of my education abroad plans, made arrangements to cancel my lease, break my ResLife Housing contract, or find alternative leasing arrangements.
- I notified my bank/credit card company that I am leaving the country, and have worked out the payment of my other financial obligations while I'm gone (rent, cell phone bill, utilities, etc.)
- I finalized my study abroad plans with my employer (if employed here in the U.S.)
- I made arrangements to leave my vehicle and other important belongings in a secure location, or with a trusted friend or family member
- I arranged for airport drop off and pick-up when I leave the U.S. and upon arrival to my host country (if necessary)
- I know the [Education Abroad website address](#) and my online login information so that I can easily refer to my application materials and important info while I'm abroad.

**Congratulations! If you have completed all the items on this sheet, you are ready to go!**

Remember to follow us on social media and watch out for a request to do an Insta takeover.