

Default Question Block

**Missouri
State**[®]

**OFFICE of
EDUCATION ABROAD**

Within 14 days of the completion of the program, a full report must be submitted via email to the Education Abroad Director Elizabeth Strong. COB faculty must submit their report to Associate Dean Kent Ragan. Supporting documentation may be submitted to The Office of Education Abroad. Should you be nominated for an Award for Excellence in Education Abroad Programming, your Final Report will become part of your nomination package.

1. Title, location, and dates of program (dates to correspond with location if multiple locations); name(s) of instructor(s).

2. Purpose of program and it's relation to Department, College and University missions.

3. Description of the program: Write a brief description of the program, listing significant events including such information as transportation and lodging arrangements, cost, brief description of daily routine, site(s) visited, etc.

4. Results and Success of the program

a. Describe your program's academic coursework and how it integrated into the learning environment. How did you utilize host community resources? Did your use of host resources take into account environmental responsibility? If your program incorporated pre-departure or post-return assignments or presentations, how did these reinforce the education abroad learning experience?

b. Describe how the program raised cultural awareness/sensitivity and promoted student immersion in the host culture. Was language training a part of the program?

c. Describe program features that fostered community engagement (if any), such as a service-learning component, survey, or other interactive project with the host community.

d. Briefly recap course requirements and evaluation criteria. Discuss overall student performance and specific learning outcomes of your program. How well did it fulfill the course objectives outlined in your proposal? What features contributed to this?

e. In what ways did the program depart from your original proposal? Were there any unexpected learning outcomes?

f. Discuss any shortcomings of the program, as well as the participants' perceptions, impressions and misgivings.

g. What tools (such as reflection journals) were utilized to guide and document your students' personal development through their participation in this program?

5. Program director evaluation, conclusion, and

recommendations for future programs.

a. Write your personal evaluation of the overall success of the program. Include unexpected problems (such as medical emergencies) and how they were handled, whether or not participant expectations were fulfilled, etc.

b. Note two or three strengths of the program that might be repeated in future programs.

c. Note two or three challenges or weaknesses that could be changed in future programs.

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d. Based upon your experience, define ways to solve problems that seem to be characteristic of education abroad programs.

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e. Include a description of how program advertising/marketing.

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6. List the number and names of travelers, including

director(s):

7. Confirm the email and physical address of the local law enforcement for all locations listed in program proposal.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires U.S. colleges and universities who participate in Title IV federal student financial aid programs to disclose information about crime on and around their campuses, or in off-campus facilities as described by the Act. The Office of Education Abroad obtains a police report from the country/locale where each short-term faculty-directed program has controlled, i.e., rented, housing space. Thus, each Education Abroad program director is required to provide the email and physical address of the local law enforcement of each city of the planned program.

Please respond with the following fields.

1. Name and address of hostel, hotel or other

lodging

Hotel Room #s

Dates of stay

Email for local law
enforcement

Physical address for local law
enforcement

2. Name and address of hostel, hotel or other lodging

Hotel Room #s

Dates of stay

Email for local law
enforcement

Physical Address for local law
enforcement

3. Name and address of hostel, hotel or other lodging

Hotel Room #s

Dates of stay

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4. Name and address of hostel, hotel or other lodging

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5. Name and address of hostel, hotel or other lodging

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7. Name and address of hostel, hotel or other lodging

Hotel Room #s

Dates of stay

Email for local law enforcement

Physical address of local law enforcement

8. Name and address of hostel, hotel or other lodging

Hotel Room #s

Dates of stay

Email for local law enforcement

physical address of local law enforcement

9. Name and address of hostel, hotel or other lodging

Hotel Room #s

Dates of stay

Email for local law enforcement

Physical address of local law enforcement

**10. Name and address of
hostel, hotel or other
lodging**

Hotel Room #

Dates of stay

Email for local law
enforcement

Physical address of local law
enforcement

Do you need additional space to respond?

Yes

No

Continue to list the following for the additional places you
stayed with students on your program:

Name and address of hostel, hotel, or other lodging

Dates of stay

Email for local law enforcement

Physical address for local law enforcement

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