

# London

## Short-term Faculty-led Study Away Program • Summer Intersession • May 24 - June 2, 2013

Course Name: **London Libraria: Study Tour of London Libraries, Archives, and Bookshops**

Course Number: **LIS 597/697, IDS 397**

Credit Hours: **3** (undergraduate or graduate)

### Course Overview & Objectives:

Students will study and explore the collections, services, architecture, staffing, and history of some of London's more significant libraries, archives, information centers, and antiquarian bookshops. This course will also explore current digital access projects at public and academic primary source repositories.

This course will consist of scheduled visits at several London libraries and archives. The libraries visited will include a diverse selection of public, private, academic, and government institutions. Due to the city's historical book trade, a handful of book shops will also be visited. Some visits will include presentations and behind-the-scenes tours provided by library staff.

These visits will help students compare and contrast library services in London, England, with those of the US and acquire an appreciation for the wide range of primary source materials collected over the centuries in London libraries and archives, as well as London's book trade heritage and legacy bookshops.

### Program Fee: \$2,325

**Program Fee Includes:** Ground transportation in London; lodging; breakfast daily; welcome & farewell dinners; hotel, tour directors & local guides; covered excursions & admission fees; and departure fees. Separated costs not available.

**Program Fee Excludes:** Airfare, MSU tuition for 3 hour of undergraduate/graduate credit (\$601.44/726.00); passport & visa fees; public transportation to free-time activities; some meals; customary gratuities; misc. personal expenses.

**MSU Study Away Application due Feb. 1, 2013.** A nonrefundable deposit of \$348.75 will be billed to your student account. Please see Application & Payment Procedures for MSU and Visiting Students on reverse.

### The Study Away Scholarship and Financial Aid

Students may apply for the Study Away scholarship to study abroad during winter intersession 2013, spring 2013, and summer 2013 terms. The scholarship is need-based for full-time MSU degree-seeking students with a minimum 3.0 GPA enrolled in an approved Study Away program. Students must complete the scholarship application by February 19, 2013.

Students who receive financial aid through MSU may apply that aid to the program, if eligible. Contact the Office of Financial Aid at 836-5262 for more information.

Informational Meeting:  
**TBA**

Application Due:  
**February 1, 2013**

Pre-travel Class Meetings  
**TBA**

Depart Springfield for London:  
**May 24, 2013**

Depart London for Springfield:  
**June 2, 2013**

Post-travel Meeting, Papers Due:  
**June 5, 2013**

### Interested in going?

Contact the Program Directors,  
David E. Richards, Associate Professor of  
Library Science,  
DavidRichards@MissouriState.edu or  
836-4299

or  
Dr. Bill Edgar, Associate Professor of  
Library Science,  
BillEdgar@MissouriState.edu

# Study Away!

**Missouri State**  
UNIVERSITY

An EO/AA Institution

Missouri State University Study Away Programs  
Jim D. Morris Center for Continuing Education, Suite 403  
301 S. Jefferson Ave., Springfield, MO 65806  
P: 417-836-6368 • E: StudyAway@MissouriState.edu  
W: <http://international.missouristate.edu/studyaway/>

## Course Focus & Objectives

### STUDY TOUR

**May 24, 2013:** Depart Springfield for London, England.

**May 25, 2013:** Arrive in London. Enjoy a welcome dinner.

**May 26, 2013:** Orientation and introduction to the history of the book and libraries of London; on-site visit to the British Museum to view the Rosetta Stone, Ani Papyrus, etc.

**May 27, 2013:** Morning: Tower of London Archives. Evening: Tour of the London Library.

**May 28, 2013:** Morning: The Wiener Holocaust Library. Afternoon: Barking Learning Center (Barking, Essex). Evening: Visit to Waterstone's and Hatchards bookstores, both in Piccadilly.

**May 29, 2013:** Wednesday morning: Kensington Central Library (Local Studies and Archives Dept.). Afternoon: The Women's Library, London Metropolitan University. Evening: Colloquium conducted by Dr. Bill Edgar at hotel.

**May 30, 2013:** The National Archives (Public Record Office); and train to Windsor Castle, Royal Archives. Evening free.

**May 31, 2013:** On-site visits: Chartered Institute of Library and Information Professions (CILIP, formerly known as the British Library Association). Westminster Abbey, Library and Muniment Room. Evening free.

**June 1, 2013:** On-site visits: London Transport Museum Library; Imperial War Museum Research Room. Farewell dinner and discussion. Evening free.

**June 2, 2013**  
Depart London for Springfield.

**POST-TRAVEL CLASS MEETING (JUNE 5, 2013):** Focus group regarding program evaluation and recommendations.

### Course Credit & Requirements

Students must fulfill the academic requirements for the course as outlined below:

- Attend the pre- and post-travel class meetings and seminars
- Complete pre- and post-travel tests
- Participate in all assigned projects and activities
- Attend all lectures, presentations and excursions offered during the study tour
- Maintain a daily reflection journal
- Participate in a post-travel focus group to share impressions, ideas, experiences and suggestions for future tours

**Required text:** A textbook is not required. Professor will provide readings prior to departure.

**Assessment of Learning:** Student grades will be based on participation, their daily journal or blog, supporting documentation, and final essay exam. Criteria for grading include: thoroughness and accuracy in describing on-site visits, reflection on cultural differences, inclusion of supporting documents or web links, and observations of outstanding or deficient library services discovered at the various libraries and archives.

- Participation 50%
- Reflection Journal 50%

## Application & Payment Procedures

Missouri State University students and others who are approved by a Program Director may apply. Instructions are included on the program application.

**MSU Students:** A non-refundable deposit of **\$348.75** will be billed to your University account upon application (deadline Feb. 1, 2013). You will receive a second billing on March 8, 2013 and a final billing on April 5, 2013, for the balance of the program fee (\$1,976.25). MSU course tuition (\$601.44/\$726) will be billed to your University account and is due according to the university payment plan.

**Visiting Students:** A non-refundable deposit of **\$348.75** (check or money order) must accompany your application (deadline Feb. 1, 2013). A check or money order for the **balance of the program fee (\$1,976.25) will be due by April 5, 2013**. MSU course tuition (\$601.44/\$726) will be billed to your University account and is due according to the university payment plan.

**IN ORDER TO ENSURE PARTICIPATION IN THIS STUDY AWAY PROGRAM, THE ENTIRE AMOUNT OF THE PROGRAM FEE MUST BE RECEIVED BY MAY 6, 2013. PAYMENT CAN BE MADE ONLINE OR AT THE BURSAR'S OFFICE.** Estimated program fees are based on rates in effect on the publication date of this flyer and may be subject to change. Program participants agree to a potential increase of up to 10% if rates increase before or during travel.

## Cancellation & Refund Policies

- Students who withdraw prior to April 12, 2013 will receive a refund of fees paid, less the **\$348.75** deposit and any non-refundable purchases made on his/her behalf.
- If a student is forced to withdraw after April 12, 2013 or a bona fide medical reason, s/he will receive a refund of fees paid, less the **\$348.75** deposit and expenses. A certificate of incapacitating illness or injury from a licensed physician is required.
- Students withdrawing voluntarily after April 12, 2013 or withdrawing due to medical reasons not protected under the fees refund policy, receive no refund.
- Once the program has started, no refunds will be issued under any circumstances.
- All notifications of withdrawal must be made in writing and sent to the Program Director and Director of Study Away Programs at the Study Away Office, Jim D. Morris Center, Suite 403. Non-payment of fees does not guarantee automatic withdrawal.
- This program will be cancelled if enrollment is fewer than 11 participants. In this event, MSU students will receive a full refund.



Photo by DAVID ILIFF