Welcome Back!

SACM Information Session
Spring 2016
Agenda

- Introductions
- FG Review
- Website
- Letter and Information Requests
- New Registration Hold
- SACM Course Restrictions
- FERPA
- Who to Contact, and When
- Conclusions
Financial Guarantee Review

- Online/Hybrid Maximum Allowance
- Online/Hybrid Prior Approval
- Declared Major Must Match Financial Guarantee
Introductions

- Erin Leonard, Sponsored Programs Coordinator
  - eleoanrd@missouristate.edu

- Patrick Pamell, International Student Services Director
  - patrickpamell@missouristate.edu
Website

- Letter Requests
  - Financial Guarantee Extension / Modification
  - Change of Major
  - Online Class Approval
- Blended Course Form
- After First Week of Classes Registration
- General Information
Sponsored Students

The Office of International Sponsored Programs

Information for Current or Incoming Sponsored Students

Information for University Academic Departments and Advisors

Information for Sponsoring Agencies

Contact
International Sponsored Programs
Missouri State University
301 South Jefferson Avenue, Suite 504
Springfield, Missouri 65806
Letter & Information Requests

- **What Kind?**
  - Letter Requests
    - Financial Guarantee Extension / Modification
    - Change of Major
    - Online Class Approval
  - Blended Course Form
- **Who?**
  - All starts at the webpage. Gets routed to the appropriate department to complete (*Except Blended Course Approval Forms)
  - Others: email insp@missouristate.edu or eleonard@missouristate.edu
New Registration Hold

- What does it do?
  - Blocks ONLINE registration after the first week of add/drop is over.

- Why have it?
  - Save you money
    - Allows us to sort through schedules and inform you of anything that might jeopardize your scholarship or cost you to pay for a course on your own.
  - Prevents complications and helps you keep compliant
  - Allows us to bill SACM in a more timely manner.
REMINDERS:

- Do not take DAN 180 or MUS 239 for ‘The Arts’ under Breadth of Knowledge degree requirements
- Do not take online courses, iCourses, or blended courses without prior approval
- You cannot take a course for Pass/No Pass or for Audit
- Do not take classes at outside universities if:
  - It is online
  - It is in your major field of study and its core
- Turn in your Financial Guarantee BEFORE the start of the semester
Who to Contact When

- **SACM Related Issues:**
  - Sponsored Programs Coordinator: Erin Leonard
  - Your SACM Advisor

- **Academic Related Issues:**
  - Your Academic Advisor and Department

- **Financial Issues**
  - [my.missouristate.edu](http://my.missouristate.edu) for account balance
  - Financial Services for complicated explanations and issues of charges
  - Financial Guarantees: Either Linda Nichols or Erin Leonard

- **Holds**
  - Find out what it is for in [my.missouristate.edu](http://my.missouristate.edu) before doing anything. Then contact that department for questions.
Conclusions

- Questions?
- Sign form before leaving today.
- Take my business card with you.
- Email me any events you would like to see done.
- Like our all Sponsored Students FB Page:
  - https://www.facebook.com/SuperSpecialStudents/